



PHILIPPINE PHARMA PROCUREMENT, INC.  
Formerly PITC Pharma, Inc. (PPI)  
**Bids and Awards Committee**  
**REQUEST FOR QUOTATION**

Date : February 9, 2018  
Quotation No. : BAC-NT/RFQ 2018-02-006

Bidder's Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Telefax : \_\_\_\_\_

Please quote your lowest price on the item listed below, subject to the General Conditions on the last page, stating the delivery time and submit your quotation duly signed by your authorized representative no later than **3:00 PM of FEBRUARY 12, 2018.**


  
**JOSE A. CORTEZ**  
BAC Chairperson

Name of Project : **Printing of PPPI Accountable Forms of Delivery Receipts (DR) and Withdrawal Report (WR)**  
Procurement Mode: **Alternative Method of Procurement through Negotiated Procurement – Small Value Procurement (Section 53.9)**  
Classification : **GOODS**  
Approved Budget for the Contract (ABC): **PhP 11,100.00**

ITEM No.	ITEM DESCRIPTION	QUANTITY	CEILING PRICE	PRICE OFFER
1	Printing of Delivery Receipt (DR) form	10 booklets	Php 5,900.00	
	(See attached Annex "A")			
2	Printing of Withdrawal Report (WR) form	10 booklets	Php 5,200.00	
	(See attached Annex "B")			

Brand, if any \_\_\_\_\_  
Delivery Period \_\_\_\_\_  
Warranty \_\_\_\_\_  
Price Validity \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price quoted above.

Posted by:   
**LOURDES S. MENDOZA**  
**HEAD, BAC SECRETARIAT-NT**

Signature over Printed Name \_\_\_\_\_  
Tel. No/ Cellphone No. / E-mail Address \_\_\_\_\_

\_\_\_\_\_  
Date

**NOTE:**

1. ALL ENTRIES MUST BE TYPEWRITTEN
2. PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE (1) YEAR
3. THE FOLLOWING SHALL BE ATTACHED:
  - A. G-EPS Registration Number
  - B. Valid Mayor's/Business Permit
  - C. Income Tax Return
  - D. Omnibus Sworn Statement
4. PRICE/QUOTATION OFFERED INCLUDES VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES
5. PLEASE SUBMIT YOUR **QUOTATION** TO PPPI, 2F NDC BUILDING 116 TORDESILLAS ST., SALCEDO VILLAGE, MAKATI CITY C/O **MS. LOURDES S. MENDOZA OR HOPE JOEREL DUMALAO**. **DEADLINE FOR SUBMISSION OF QUOTATION IS ON 3:00 PM of FEBRUARY 12, 2018**
6. LATE BIDS SHALL NOT BE ACCEPTED.
7. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT MS. IRENE A. NEIZ AT TELEPHONE NO. 840-1123 local 128 OR EMAIL US AT [www.pitcpharma.com.ph](http://www.pitcpharma.com.ph) or [hope.dumalaoco@pitcpharma.com.ph](mailto:hope.dumalaoco@pitcpharma.com.ph)

ANNEX "A"

**DESCRIPTION/SPECIFICATION**

Printing of PPPI Accountable Forms Delivery Receipt (DR) – 10 booklets  
(P590.00) per booklet – P 5,900.00

Job Description	:	Delivery Receipt
Size	:	8-1/2 x 13-1/2
Copies	:	5x50 ( 5 copies/ set; 50 sets/booklet)
Quantity	:	10 booklets
Color	:	1 color print
Process	:	Offset printing with top perforation
Others	:	Pre-numbered with BIR ATP

ANNEX "B"

**DESCRIPTION/SPECIFICATION**

Printing of PPPI Accountable Forms Withdrawal Report (WR) – 10 booklets  
(P520.00) per booklet – P 5,200.00

Job Description	:	Withdrawal Report
Size	:	8-1/2 x 11
Copies	:	50x6 (Sixtuplet Copies)
Quantity	:	10 booklets
Stocks	:	Carbonless Paper
Color	:	1 color printing (Black)
Process	:	Offset/Letterpress Printing
Others	:	Pre-numbered, Booklet, with BIR ATP