



**Bids and Awards Committee
REQUEST FOR QUOTATION**

Date July 5, 2018
Quotation No.: **BAC-NT/RFQ 2018-07-013**

Bidder's Name : _____
Address : _____
Telefax : _____


Please quote your lowest price on the item listed below, subject to the General Conditions on the last page. Stating the delivery time and submit your quotation duly signed by your authorized representative no later than **5:00PM** of **July 10, 2018**.


JOSE A. CORTEZ
 BAC Chairman

Name of Project : Procurement of Services for Security Services
Procurement Mode : Negotiated Procurement – Small value Procurement (Section 53.9)
Classification : Service
Approved Budget for the Contract (ABC) : PhP120,000.00

ITEM No.	ITEM DESCRIPTION	DURATION	CEILING PRICE	PRICE OFFER
1	Security Officer Services	5 Months	Php 120,000.00	

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price quoted above.

Posted by :

LOURDES S. MENDOZA
 BAC Secretariat, Head

Signature over Printed Name

Tel.No./ Cellphone No. / E-mail Address

Date

NOTE:

1. REQUEST FOR QUOTATION (RFQ) AND TECHNICAL SPECIFICATIONS MUST BE PROPERLY FILLED UP AND SIGNED
2. THE FOLLOWING SHALL BE ATTACHED :
 - A. Resume
 - B. Security License
 - C. NBI Drug Test Clearance
 - D. Technical Specifications Compliance Form
3. PLEASE REFER TO THE ATTACHED TECHNICAL SPECIFICATION FOR THE SPECIFICATION REQUIREMENTS.
4. PRICE/QUOTATION OFFERED INCLUDES VAT OR OTHER APPLICABLE TAXES AND OTHER INCIDENTAL EXPENSES
5. PLEASE SUBMIT YOUR **QUOTATION** TO PPPI, 2F NDC BUILDING 116 TORDESILLAS ST., SALCEDO VILLAGE, MAKATI CITY C/O **MS. LOURDES S. MENDOZA** OR **MR. HOPE JOEREL DUMALAOCO**. **DEADLINE FOR SUBMISSION OF QUOTATION IS ON 5:00PM OF 10 of July 2018**
6. LATE BIDS SHALL NOT BE ACCEPTED
7. FOR OTHER INQUIRIES/CONCERNS ABOUT THE ITEMS, PLEASE CONTACT MR. HOPE JOEREL V. DUMALAOCO AT TELEPHONE NOS. 840-1123 LOCAL 128 OR EMAIL US AT hope.dumalaoco@pitcpharma.com.ph.



PHILIPPINE PHARMA PROCUREMENT, INC.
Formerly PITC Pharma, Inc. (PPI)

BAC-F-TB-2

(Effectivity Date: 01 October 2016)

Technical Specifications

Procurement of Security Officer Services
(Project Ref. No. BAC-NT/RFQ 2018-07-013)

<p>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification.</p>	
PURCHASER'S SPECIFICATION	STATEMENT OF COMPLIANCE
<p>SCOPE OF WORK:</p> <ol style="list-style-type: none"> 1. Protect company's property and staff by maintaining safe and secure environment. 2. Observes for signs of crime or disorder and investigate disturbances. 3. Act lawfully in direct defense of life or property. 4. Apprehend criminals and evict violators. 5. Take accurate notes of unusual occurrences. 6. Report in detail any suspicious incidents. 7. Patrol randomly or regularly office premises. 8. Monitor and control access at building entrances. 9. Logs employees time-in and time-out. 	
<p>Qualifications:</p> <ol style="list-style-type: none"> I. Education : At least college level II. Knowledge, skills and abilities: <ul style="list-style-type: none"> • Proven work experience as a security guard or relevant position • Licensed security • Ability to operate detecting systems and emergency equipment • Knowledge of public safety and security procedures/protocols • Surveillance skills and detail orientation • Integrity and professionalism 	

Other Special Requirements :

- Valid NBI Clearance and Drug Test Report
- Valid Security License

NAME OF COMPANY

ADDRESS

SIGNATURE OVER PRINTED NAME

TELEPHONE / FAX No.